EUBILD UNAKLIM

Test Run / Implementation Concept

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This concept is generally independent of a second ERASMUS + Proposal. Thus there are no exact data yet, and they use the knowledge we have today.

We can only start at the earliest in April 2019. Until then EUBILD-UNAKLIM has to be finalised and reports have to be prepared.

And also, totally different dates can be applicable.

The hypothetical April – 2019 data have been used to design this concept.

1.   **Adjust Curriculum to specific Country needs and foki**
     April 2019 – End of June 2019

   ◆ Milestone: Curricula for the different countries and languages ready.
     End of June 2019

2.   **Upload Curriculum and Marketing texts on website and start
     marketing**
     July 2019 - October 2019

   ◆ Milestone: Website and Marketing texts are ready, uploaded and the
     Marketing can begin
     October 2019

3. Find Trainers

1-2 for each country, Call for tenders, short list using transparency and Quality Management processes, 3 bids in short list, Interviews, transparent award decision

Topics are Waste, Geology, Water management, Juridicial aspects and laws, Renewable Energies + Subtopics, Nature protection, Geographical Information ystems (GIS), Project Management, Applied project management, Search for Job databases, Techniques for successful applications.

End of May 2019 - End of August 2019 = 3 months

◆ Milestone: Trainers found, Contracts signed
End of August 2019

4. **Find Venues**
   Using QM-templates of requirements, see Appendix, Call for tenders and specifications, Short list, Transparent selection process using QM-Templates.
   End of May 2019– End of August 2019, parallel to trainer identification

◆ Milestone: Venues found, Contracts signed
   End of August 2019

5. **Market Course in different Media and Platforms to find Participants**
   i.e. List of contacted addresses, keep memo of interviews and emails
   August 2019-September 2019

◆ Milestone: Participants found, interviews done, contracts signed,
   QM-Templates filled
   Beginning of October 2019

6. **Find Excursions**
   i.e. Water Treatment, Renewable Energy, Nature Protection, Waste
   April - September 2019

   ◆ Milestone: Excursions are found, Dates are fixed
   End of September 2019

7. **Find Internships (three months duration and ABROAD)**
   October 2019 - end of April 2020

   ◆ Milestone: Network of Institutions, SME, NGO, Universities, others who
   offer internships is printed out
   End of March 2020

8. **Course starts – Theoretical Part**
   Middle of October 2019 - End of April 2020.

◆ Milestone: Course finished with final presentation and meeting
   End of April 2020

9. **Course starts – Internship Part**
   May 2020 - End of July 2020

◆ Milestone: Internship contract with organisation and participant is
   signed.
   End of April 2020

◆ Milestone: End of Course, Certificates, Feedback, Party
   End of July 2020

10.   **Finalise Training Letters, try out Exercises, and Assignments**
         May 2019 - October 2019

◆   Milestone: Traings letter finalised and online
         End of October 2019

11.   **Design interactive Website and continually feed**
         April 2019 - April 2020

◆   Milestone: Website is finished and ready for use
         April 2020

12. **Exercise for Solar Plant: test exercises and fine tune with Oradea students**
     June 2019 - October 2019

     ◆ Milestone: exercises are checked, fine tuned and ready for use
       October 2019 when Course starts

13. **Participate and Trainer feedback and finetune start**
     August 2020 - End of October 2020

     ◆ Milestone: Fine tuned Course is finalised
       Beginning of November 2020

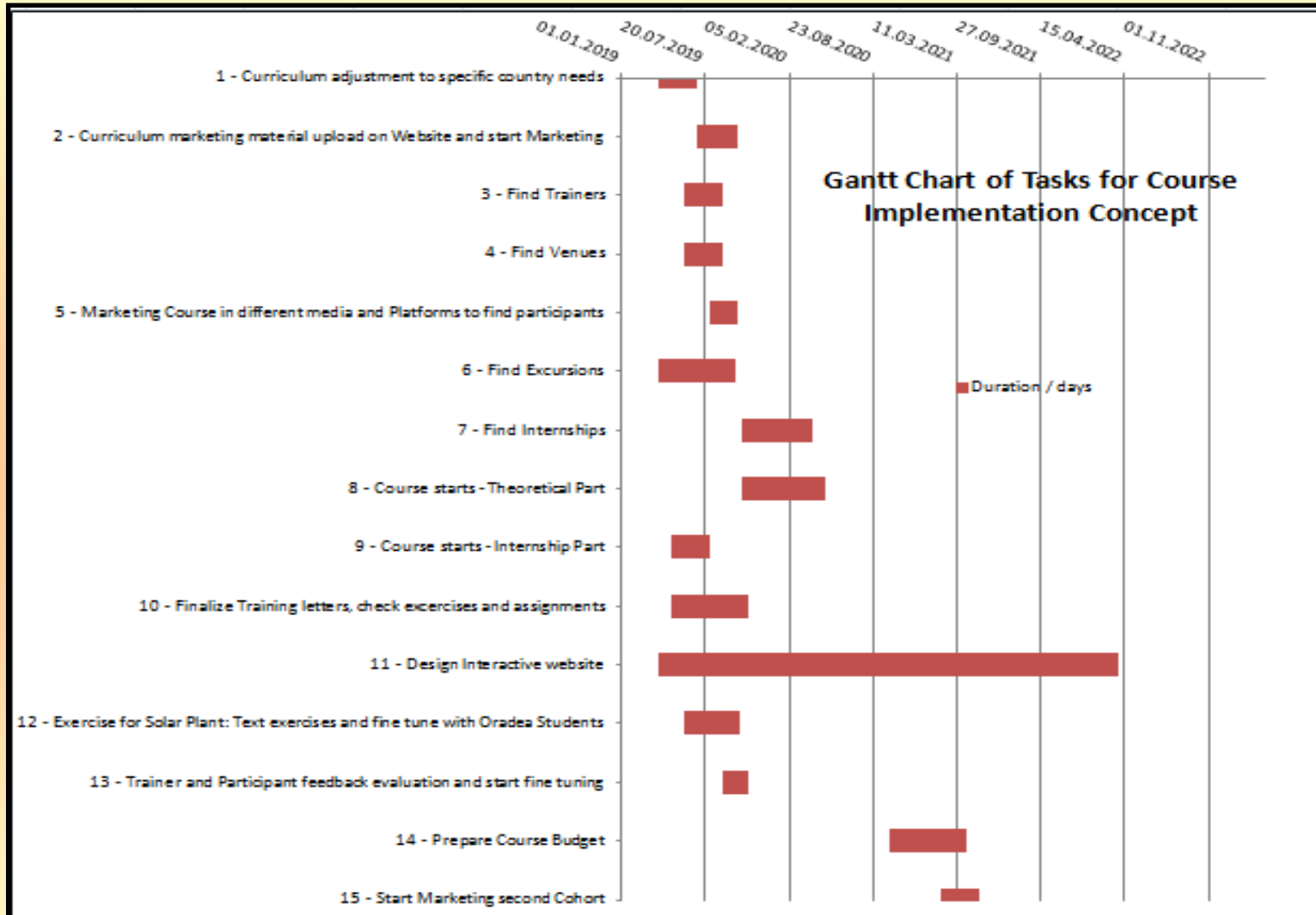**14.** **Prepare Course Budget**
October 2020 - March 2021

Funding opportunities in the countries, ESF Funding private money, participants' payments, depends on target group

◆ Milestone: Budget is finalised, Funding opportunities are identified. End of March 2021

. **15.** **Start Marketing second Cohort**
February 2021 - End of April 2021

◆ Milestone: Second Cohort has started May 2021

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Gantt Chart of Tasks for Course Implementation Concept

Responsibility Matrix: Who does what to which extend?
RACI   or   DEMI Matrix

R: Responsible

A: Accountable

S: Supportive*

C: Consulted

I: Informed

D: Durchführen

E: Entscheiden

M: Mitarbeit

B: Beratend*

I: Informieren   * new

Responsibility Matrix

Tasks and Workpackages	Germany	Hungary	Romania	Poland
1 - Curriculum adjustment to specific country needs	R	R	R	R
2 - Curriculum marketing material upload on Website and start Marketing	R, S	R, S	R, S	R, S
3 - Find Trainers	R, A, I	R, A, I	R, A, I	R, A, I
4 - Find Venues	R, A, I	R, A, I	R, A, I	R, A, I
5 - Marketing Course in different media and Platforms to find paticipants	R	R	R	R
6 - Find Excursions	R	R	R	R
7 - Find Internships	S, C, R	S, C, R	S, C, R	S, C, R
8 - Course starts - theoretical Part	R	R	R	R
9 - Course starts - Internship	R	R	R	R
10 - Finalize Training letters, check assignmants	R, S	R, S	R, S	R, S
11 - Design Interactive website	S, C, R	S, C, R	S, C, R	S, C, R
12 - Exercise for Solar Plant: Text exercises and fine tune with Oradea Students	S, C	I	R	C, S
13 - Trainer and Participant feedback evaluation and start fine tuning	I, R, S	I, R, S	I, R, S	I, R, S
14 - Prepare Course Budget	R, A, I	R, A, I	R, A, I	R, A, I
15 - Start Marketing second Cohort	I, R, S	I, R, S	I, R, S	I, R, S

Thank you for your attention !

Questions?

Ideas?